

GOVERNMENT OF NAGALAND
SOIL & WATER CONSERVATION
RESEARCH, DEMONSTRATION & TRAINING CENTRE
SECHÜ – ZUBZA: KOHIMA
NAGALAND

Revised Rule & Regulation

Introduction: The State Soil and Water Conservation Research, Demonstration and Training Centre, Sechu-Zubza was set up in the year 1972 under the aegis of the department of Soil and Water Conservation. It extends to an area of 21 hectares consisting of spatial plots for research, demonstration, training, seminar & workshop, farmers' camping and other related activities. The centre had been conducting research and imparting training cum demonstration since its inception till date. So far, the training centre had imparted certificate course training to pre-service Soil Conservation Assistants (SCAs) upto 20th batch and had also conducted numerous short term trainings to the in-service field officers of the department and the farmers. The training centre is located at latitude of 25.7093586 and longitude of 94.0387418 at an altitude of 1050

1. Admission into the Training Course: The training candidates were being directly selected by Departmental Interview (written and vive voice) through Directorate of Soil & Water Conservation and the selected candidates were admitted to the training centre under the government's provision.

2. Academic Session: Semester system which consist of four semesters (i.e. six months duration for one semester) in two years.

3. Course/Subject: During the two year course the trainees undergoes various subject i.e. (i) Soil Conservation Engineering, (ii) Soil Science, (iii) Agronomy, (iv) Horticulture, (v) Forestry, (vi) Agri. Extension.

3. Stipend: Each trainee will be given monthly stipend at Government provided rate as and when sanctioned. But in case of a trainee absent from training for fifteen days or more in a month without proper leave application, his/her stipend will be forfeited for that month. Also if a candidate failed in a semester his/her stipend will be suspended till he/she gets true the semester again.

4. **Caution Money**: Each and every trainee has to deposit a sum of Rs.5000/- (rupees five thousand only) in cash to this office as caution money which is refundable on completion of the training or as and when he/she leaves the training. This is being made mandatory for ~~precautionary~~ measures for the office supplied materials, in the case of loss or damage to any of the supplied material, the cost of which will be recovered from the responsible person(s).

5. **Holiday/Vacation:** There will be no separate summer/winter vacation or holiday except general and Government declared holidays and semester break of 10 days after every semester ending.

6. Details of training period:

- a. Total no. of days (two years): 730 days
- b. Weekends and Holidays (97 x 2): 194 days
- c. Days available for training: 536 days

Abstract:

7. Attendance percentage:

- a. After admission to the training centre the attendance to different classes will be counted right from the beginning of the classes.
 - b. Requisite attendance percentage is 80% in every subject exclusive of extra classes and field works.
 - c. Granted leave of absence will not be considered in calculating requisite attendance percentage.
 - d. Attendance of 5% shortage may be considered in case of genuine circumstances that the particular trainee is not able to attend his/her classes provided he/she is able to produce medical certificate from the concerned medical officer provided the leave and medical certificate should tallied.

8. Rules for conducting various examinations will be notified from time to time.

9. Examination system: Various kind of regular examination to be conducted in semester system are as follows:

- a. Quiz exam: May be conducted at any time of the semester and no prior information may be served.
- b. Mid-Term exam: Regular mid-term exam will be conducted at the end of the first three months of every semester. Information for conducting mid-term exam may be served one week ahead.
- c. Hourly test/class test: Class test will be held once in a semester at any convenient time. Prior information for conducting the same exam may be given by the concerned lecturer.
- d. Semester end exam: This examination will be held at the last week of the sixth month of a semester. Examination routine will be given at least two weeks before hand.
- e. Supplementary exam: If a candidate failed in particular subject(s) (theory or practical) or could not secure the required aggregate pass mark in semester exam, he/she may be allowed to appear a supplementary exam for that failed subject(s) within one month time. But if the candidate could not secure pass mark in a subject(s) (theory or practical) or could not secure the required aggregate pass mark in a semester even after appearing Supplementary exam(s) (i.e. double failed) it will be treated as failed for the training course and no further chance will be given.

10. Marks Distribution

i. Semester End Total Marks for every subject:

Theory	= 100 marks
Practical	= 100 marks
Total	= 200 marks

ii. Pass marks for every subject:

Theory	= 45 marks (i.e. 45% of 100 marks)
Practical	= 65 marks (i.e. 65% of 100 marks)

N.B

- a) Aggregate pass mark for each subject is 110 marks i.e. 55% of the total marks (i.e. 200 marks) of both theory and practical.
- b) Pass marks of both theory and practical will be determined separately.
- c) Division mark distribution is as follows:

Total marks = 1200

1 st Division 80% and above	= 960
2 nd Division 75%	= 900
3 rd Division 65%	= 780
Simple pass 55%	= 660

11. Marks distribution for various examinations:

THEORY = 100 marks

- a) Hourly test/class test once in a semester = 15 marks
- b) Assignment/Quiz exam for a semester = 10 marks
- c) Mid-term exam for every semester = 25 marks
- d) Semester and exam = 50 marks

PRACTICAL = 100 marks

- a) Practical record = 10 marks
- b) Viva-voice = 10 marks
- c) Field assignment = 40 marks
- d) Identification/ Written exam = 10 +30 marks

12. Time allotment for various examinations:

- a) Hourly/class test exam = 1.0 hour
- b) Quiz-exam = 15 minutes
- c) Mid-term exam = 1.5 hours
- d) Semester and exam = 2.0 hours
- e) Practical exam = 1.5 hours

13. Result preparation:

There will be two categories of successful candidates

- a) Regular passed: The merit status of regular passed candidates will be listed out taking into account the average aggregate marks obtained by the candidate in all the four semesters.
- b) Passed under supplementary: The marks obtained in the supplementary exam(s) by a candidate will not be considered in merit status with other regular passed candidates but will be treated as simple passed.
 - i. Subject failed category: A candidate securing requisite aggregate pass mark of a particular semester but may fail in one or more subject in that particular semester. To determine the rank/position among the candidates who appeared subject failed supplementary examination, the all semester

aggregate marks with supplementary marks will be taken into account and the candidate who secured higher aggregate marks in his/her category i.e. one subject supplementary, two subjects supplementary, three subjects supplementary and so on, will be placed ahead of others.

ii. **Semester failed category:** A candidate failing to secure aggregate pass mark in a particular semester by failing in one or more subject in that particular semester. Under this category (semester failed), the four semester aggregate marks with supplementary marks will be taken into account for determination of their merit status as per his/her category of appearing one or more semester failed supplementary examination.

14. Detention policy: If a trainee fail more than 3 (three) paper in a particular semester he/she shall be consider failed and would not be allowed to continue his/her training, he/she shall be terminated from the training course. And also a trainee failed to secure pass mark after supplementary examination he/she shall be discontinue his/her training (terminated from training course)

15. Result declaration: Result of semester and exam will be declared officially after every semester and exam and for other seasonal exam result; the trainees may contact the concerned Lecturer/office. The final result of the pre-service training will be declared after the end of the fourth semester. (i.e. on completion of 2(two) years training course)

16. Visits and Tours: Besides field visit trips, study tours within the state and outside the state will be conducted for about 35 days as an integral part of the training as per Government approval and sanction with the objective of acquainting the trainees with the programme and possible scope for future development in the department.

07/05/2018
Ast. Soil cons. Officer
Training and Research Centre
Sechu(Zubza), Nagaland

11/05/2018
Principal/ Jr. Director
Training and Research Centre
Nagaland: Kohima
Joint Director
Soil & Water Conservation
Soil & Water Conservation
Nagaland : Kohima
Nagaland : Kohima

07/05/2018
Director
Soil & Water Conservation
Nagaland: Kohima