

**GOVERNMENT OF NAGALAND  
DEPARTMENT OF HIGHER EDUCATION  
NAGALAND: KOHIMA**

**Nagaland Government Ex-Gratia Scheme for Students Studying Outside Nagaland (NGESSO)  
(Sponsored by the Government of Nagaland)**

**RENEWAL FORM (2024-25)**

To,  
The Director,  
Directorate of Higher Education,  
Nagaland, Kohima.

Madam,  
I wish to renew my registration for the **Nagaland Government Ex-Gratia Scheme for Students Studying Outside Nagaland (NGESSO)** for the academic session 2024 to 2025. My particulars are given below.

**NGESSO REGISTRATION NUMBER .....**(as given by the Department)

1. a. Name of the Student (As in academic documents) : \_\_\_\_\_

**2. Details of Academic pursuit:**

a. Present Class: \_\_\_\_\_ b. Admission Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

c. Admission Receipt Number \_\_\_\_\_

**The following (d-n) are to be filled only in case of change of Course/Institution.**

d. Course: \_\_\_\_\_

e. Duration of the course: \_\_\_\_\_

f. Name of the Educational Institution: \_\_\_\_\_

g. Institution's Postal Address: \_\_\_\_\_

h. Street/Locality: \_\_\_\_\_

i. District: \_\_\_\_\_ j. State \_\_\_\_\_

k. Pin code: \_\_\_\_\_

l. Name of the Principal/HoD: \_\_\_\_\_

m. Contact Number: \_\_\_\_\_ n. Email address \_\_\_\_\_

**3. Guardian Details (in case parents passed away after the registration)**

a. Guardian Name: \_\_\_\_\_

b. Occupation: \_\_\_\_\_ c. Address: \_\_\_\_\_

\_\_\_\_\_ d. Town/Village \_\_\_\_\_

e. District: \_\_\_\_\_ f. State: \_\_\_\_\_

g. Pin Code: \_\_\_\_\_ h. Contact Number: \_\_\_\_\_

**4. Nominee Details (in case of change of nominee):**

a. Name of the Nominee (Father/Mother/Guardian): \_\_\_\_\_

b. Bank Account No. \_\_\_\_\_ c. IFSC \_\_\_\_\_

d. Name of the Bank: \_\_\_\_\_ e. Branch: \_\_\_\_\_

f. District: \_\_\_\_\_ g. State \_\_\_\_\_

Name of the Student: \_\_\_\_\_

Signature & date: \_\_\_\_\_

**Documents to be submitted along with the Renewal Form:**

1. Photo copy of Student's Identity Card
2. Photo copy of Admission Receipt of the student

**Following documents (3-5) are to be enclosed only in case of change of nominee:**

3. 1 (one) recent passport size photo of the Nominee.
4. Specimen signature of the Nominee.
5. Photo copy of the Front Page of Bank Pass Book of the Nominee.

**Note:** Students already registered for NGESSO shall renew their registration after every Academic year (Annually).

Sd/-  
Ex-Officio Director  
Higher Education  
Nagaland: Kohima

**This Renewal Form along with necessary documents should be sent/submitted to the following address on/before 30<sup>th</sup> November 2024:**

NGESSO SECTION  
DIRECTORATE OF HIGHER EDUCATION  
BELOW NAGALAND SECRETARIAT COMPLEX  
NAGALAND: KOHIMA  
797001