

Guidelines of Merit Scholarship Application for Students & Institutions.

(For Renewal Application)

INSTRUCTION FOR STUDENTS

1. To continue with the Merit Scholarship, a Student has to maintain consistent academic result or the required percentage of marks for renewal of Merit Scholarship annually until completion of the course duration failing which, the applicant has to opt for other scheme.
2. This form is only for candidate who secured 1st Division with minimum 80% in HSLC and Minimum 70% in HSSLC/ Degree.
 - a) For Class 12: Student who secured 80% marks and above in the last class 11 examinations and is continuing studies in class 12 are eligible.
 - b) For Degree ^{3rd / 5th} Semester (2nd, 3rd Year) and P.G ^{3rd} Semester (2nd year) : Student who secured 70% and above and is continuing studies at Degree level as 2nd/ 3rd year or PG level as final year are eligible.
3. In case of any issue with regard to Percentage or Marks, the concerned University mark sheet grade/pattern will be final.
4. Instruction for students studying in NIOS.

Students studying in NIOS will be eligible for award of scholarship under the following conditions:

 - a) To apply for Class 12: applicant must have passed class 11 with the following subject combination:
 - i. English ii. Alt. English/MIL iii. Science. iv. Maths. v. Social Science.
 - b) To apply for Degree/P.G. course: applicant must have passed class 12/Degree with the following subject combination:
 - i. English ii. Alt. English/MIL along with three optional subjects.
5. Non-Naga students who are permanently settled in Nagaland and secured top 10 positions in Board/ University can also apply for this scholarship with necessary enclosures in column no.8 along with Xerox copy of Permanent Resident Certificate issued by the competent authority.
6. Applicant is warned that if he/ she gives false statement/ declarations/ documents etc. or otherwise obtained scholarship through fraudulent means, he/she will be blacklisted and debarred from getting scholarship under this scheme or any other scholarship schemes for the entire period of his/her studies. The scholarship amount if already paid will also be recovered.
7. Students having a study break of more than 2 (two) years will not be eligible to apply for this Scholarship.
8. Documents to be enclosed/ attached with this application forms:
 - I) Xerox attested copies of mark sheet, admit card of latest Board/University examination passed.
 - II) Xerox attested copy of admission receipt.
 - III) If mark sheet is yet to be issued by the institution, submit a certificate from the Institutional head stating that the applicant have passed in the promotion examination with the minimum required qualifying marks.
9. Applicants applying for this scholarship scheme will not be eligible to apply for any other Scholarship schemes.

10. Individual submission of hard copy to this office will not be accepted for students studying within Nagaland
11. Incomplete/wrong entries in the e-form or incomplete enclosure of necessary documents will subject to rejection. Correction/rectification after submission will not be entertained.
12. Hostel certificate/form: (For Hostellers only)
 - i. Students residing in a registered hostel outside Nagaland needs to enclose a Hostel certificate / commendation certificate from the hostel warden for proof.
 - ii. Students residing in a registered hostel within Nagaland will use only the Hostel Form issued by this Department. Misuse of Hostel forms by warden/Proprietor will lead to Hostel disqualification.

GUIDELINES FOR INSTITUTIONS

1. Head of Institutions within Nagaland should make sure that a copy of the Statistical Data/ Enrolment list of the students which has been submitted to NBSE/CBSE/NU should also be sent to this Directorate annually along with the hard copy of scholarship forms.
2. Institutions within Nagaland are directed to compile all merit scholarship forms and submit to this office in bulk.
3. The last date for submission of hard copy merit scholarship forms (in bulk) by the institutions to this office shall be notified in the State portal every year. Submission of hard copies after the last date will not be entertained.
4. Head of the Institutions/ In charge of scholarship at the Institutions should ensure that all necessary documents that have been mentioned in column no. 5 are intact and genuine including the Hostel forms.

Sd/-

Director

Directorate of Higher Education

Nagaland, Kohima

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